



**GOVERNMENT OF ANDHRA PRADESH**

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**Web Site : <https://tender.apecurement.gov.in>**

**TENDER DOCUMENT**

**FOR**

**Identification of the service provider for providing bed linen maintenance on PPP mode to DSH hospitals in AP.**

**Tender Notice No. : 10.2/APMSIDC/2025-26, Dt: 19.11.2025.**

**Name of the Agency :**  
.....  
**and Address**  
.....  
.....

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**Implementing Agency :**  
**ANDHRA PRADESH MEDICAL SERVICES & INFRASTRUCTURE DEVELOPMENT CORPORATION**  
**(Formerly APMHIDC)**  
**(AN ENTERPRISE OF GOVT. OF A.P.)**  
**2<sup>nd</sup> Floor, Plot No:09, survey number: 49, IT Park, Mangalagiri, Guntur District- 522503.**

**e-mail: [aphmhdc@gmail.com](mailto:aphmhdc@gmail.com) & [ed.apmsidc16@gmail.com](mailto:ed.apmsidc16@gmail.com)**

**Ph. No: 8978644900**

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### Section I

#### **Tender Enquiry No. 10.2/APMSIDC/2025-26, Dt. 19.11.2025**

1. **APMSIDC** invites tenders from eligible service providers for bed linen Maintenance in DSH hospitals as given in **Section-IV** of this document for the Period from:
2. Schedule of Events

S. No	Description	Fee & Schedule
1	Processing Fee	Rs. 29,500/-
2	Earnest Money Deposit	Rs. 15,00,000/-
3	Performance Security	Rs. 25,00,000/-
4	Date of sale of Tender Enquiry Documents	21-11-2025 to 05-12-2025
5	Place of Sale of Tender Enquiry Document	Online ( <a href="http://www.tender.apecurement.gov.in">www.tender.apecurement.gov.in</a> )
6	Pre-bid Meeting (Date & Time)	26-11-2025 @ 11.00 AM
7	Pre-bid Meeting Venue	O/o APMSIDC, 2 <sup>nd</sup> floor, IT Park, Mangalagiri Andhra Pradesh.
8	Closing Date and Time of Receipt of Tender	05-12-2025 @ 03.00 P.M
9	Time and Date of Opening of Technical Tender/Bid	05-12-2025 @ 03.01 P.M
10	Time, Date of Opening of Financial Bid	Will be intimated later

3. Interested tenderers may obtain further information about this requirement from the above office selling the documents. Tenderers shall pay Tender Processing Fee Rs.29,500/- which is non-refundable, in the form of online only.

4. Tenderer may also download the tender enquiry documents (a complete set of documents is available on website) from the web site “[www.tender.apecurement.gov.in](http://www.tender.apecurement.gov.in)” and submit its tender by using the downloaded document, along with the required non-refundable fee as mentioned in Para 3 above.

5.The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

6.All prospective tenderers may attend the Pre Tender meeting. The venue, date and time are indicated in Schedule of Events as in Para 2 above.

7.Tenderers shall ensure that their tenders, complete in all respects, are uploaded in the e-procurement platform on or before the closing date and time indicated in the Para 2 above, failing which the tenders will be treated as late tender and rejected. The tenders sent by post/ courier must reach the above said address on or before the closing date & time indicated in Para 2 above, failing which the tenders will be treated as late tender and rejected.

8.In the event of any of the above-mentioned dates being declared as a holiday / closed day for the purchase organization, the tenders will be sold/received/opened on the next working day at the appointed time.

9.The Tender Enquiry Documents are not transferable.

10.All Tenders must be accompanied by EMD as mentioned against each item. Tenders without EMD shall be rejected.

## **Section II**

### **INSTRUCTIONS TO BIDDER**

#### **1.General Instructions**

- a) The bidder should prepare and submit its offer as per instructions given in this section.
- b) The tenders shall be complete with all documents. Those submitted by fax or through email with attachment shall not be considered.
- c) The tenders which are for only a portion of the components of the job / service shall not be accepted. (The tenders / bids should be for all components of the job / service.)
- d) The prices quoted shall be firm and shall include all taxes and duties. This shall be quoted in the format as per attached **Appendix “F”** only.
- e) The tenders (technical) shall be submitted (with a covering letter as per **Appendix ‘E’**) before the last date of submission. Late tenders / bids shall not be considered.

#### **2.Earnest Money Deposit (EMD)**

- a) The tender shall be accompanied by Earnest Money Deposit (EMD) as specified in the Notice Inviting Tender (NIT) in the shape of Bank Draft / Bankers cheque/BG/Online from any Schedule Bank in favour of “Managing Director, APMSIDC” payable at Mangalagiri, Guntur.
- b) It may be noted that no tendering entity is exempt from deposit of EMD. Tenders submitted without EMD shall be rejected.
- c) The EMD of unsuccessful bidder will be returned to them without any interest, after conclusion of the resultant contract. The EMD of the successful bidder will be returned without any interest, after receipt of performance security as per the terms of contract.
- d) EMD of a bidder may be forfeited without prejudice to other rights of the purchaser, if the bidder withdraws or amends its tender or impairs or derogates from the tender in any respect within the period of validity of its tender or if it comes to notice that the information / documents furnished in its tender is incorrect, false, misleading or forged. In addition to the aforesaid grounds, the successful bidders’ EMD will also be forfeited without prejudice to other rights of purchaser, if it fails to furnish the required performance security within the specified period.

### 3.Preparation of Tender

The bids shall be made in online as follows:

- 1) **Processing Fee** will be online only.
- 2) Bank Draft /Bankers Cheque towards **E.M.D.** DD/ Banker's cheque/BG/Online towards the cost of tender document to be attached in case bid document has been downloaded from website.
- 3) Confirmation regarding furnishing **Performance Security** in case of award of contract.
- 4) Original tender document duly stamped and signed in each page along with the Forwarding Letter confirming the performing the assignment as per "**Appendix E**".
- 5) Particulars of the bidder as per "**Appendix-D**"
- 6) Copy of the Income Tax Returns acknowledgement for last three financial years.
- 7) Power of attorney in favour of signatory to tender documents.
- 8) Copy of the certificate of registration of GST, EPF, ESI and Service Tax with the appropriate authority.
- 9) A declaration from the bidder in the format given in the "**Appendix-H**" to the effect that the firm has neither been declared as defaulter or black-listed by any competent authority of a government department under Government of India or Government of any State.

In addition to the above documents,

- 1) The tender shall include a statement regarding similar maintenance jobs performed by them in last three years and user's certificate regarding satisfactory completion of such jobs as per proforma given in "**Appendix –C**"
- II. Prices shall be inclusive of all taxes & duties and quoted in the proforma enclosed at "Appendix F" as per scope of work / service to be rendered.

#### **4.Tender Validity Period**

The tenders shall remain valid for 90 days for acceptance and the prices quoted shall remain for the duration of the contract, i.e., for 5 years. The contract may be extended for another term based on performance and mutual consent.

#### **5.Tender Submission**

- a.** The Tenderers/Bidders who are desirous of participating in e- procurement shall submit their technical bids, price bids etc., in the Standard formats prescribed in the Tender documents, displayed at e-procurement market place.
- b.** The bidders shall sign on all the statements, documents, certificates, uploaded by them, owning responsibility for their correctness / authenticity.
- c.** The hard copies of all the uploaded Technical / Price bid, to be attested by a Gazetted Officer or properly notarized.
- d.** The Corporation shall not hold any risk on account of postal delay. Similarly, if any of the certificates, documents, etc., furnished by the tenderer are found to be false / fabricated / bogus, the bidder will be disqualified, blacklisted for a period of 3 years, action will be initiated as deemed fit and the EMD will be forfeited.
- e.** The Corporation will not hold any risk and responsibility for the loss in transit during uploading of the scanned document, for the invisibility of the scanned document online, and any other problem(s) encountered by the Tenderers while submitting his bids online.

#### **6.Opening of Tenders:**

The technical bid will be opened at the time & date specified in the schedule.

## **SECTION III**

### **EVALUATION OF TENDERS**

#### **1. Scrutiny of Tenders**

The tenders will be scrutinized by a committee appointed by the authority to determine whether they are complete and meet the essential and important requirements, conditions and whether the bidder is eligible and qualified as per criteria laid down in the Tender Enquiry Documents. The bids, which do not meet the aforesaid requirements, are liable to be treated as non-responsive and may be ignored. The decision of the purchaser as to whether the bidder is eligible and qualified or not and whether the bid is responsive or not shall be final and binding on the bidders. Financial bids of only those bidders, who qualify on technical bid, will be considered and opened.

#### **2. Infirmary / Non-Conformity**

The purchaser may waive minor infirmity and/or non-conformity in a tender, provided it does not constitute any material deviation. The decision of the purchaser as to whether the deviation is material or not, shall be final and binding on the bidders.

#### **3. Bid Clarification**

Wherever necessary, the purchaser may, at its discretion, seek clarification from the tenderers seeking response by a specified date. If no response is received by this date, the purchaser shall evaluate the offer as per available information.



## **SECTION IV**

### **INSTRUCTIONS TO BIDDER**

#### **I. RESPONSIBILITIES OF THE SERVICE PROVIDER:**

1. Setting up of systems to provide Linen and Laundry services to the Government Hospitals (including bed sheets, pillow covers and etc...)  
This would include pickup of soiled linen from the hospital, cleaning, ironing and delivering it back to the hospital in stipulated time period.
2. The facilities covered under the scope of work shall include various Government Hospitals mentioned in the Destinations List.

#### **II. SCOPE OF THE WORK.**

The obligations of the service provider/ firm under this service contract shall include following service activities and commitments. The details of various services required at different locations and type of facilities are to be provided.

1	<p>The Service provider shall setup system at its own cost and space to run the laundry services and supply of required linen for the said hospital. The linen would include bed sheets, pillow covers, blankets as required by the hospital. The linen would be color coded in the following manner-</p> <ol style="list-style-type: none"><li><b>1. Monday-light Green,</b></li><li><b>2. Tuesday-Orange</b></li><li><b>3. Wednesday-Pink</b></li><li><b>4. Thursday- Dark Green</b></li><li><b>5.Friday-brown</b></li><li><b>6.Saturday-Blue</b></li><li><b>7.Sunday-Yellow</b></li></ol> <p>The bed sheet for covering the mattress and for patient cover would follow the same color codes. The quality of bed sheets shall be monitored by the Hygiene and Sanitation Committee of the Hospital.</p>
2	<p>Service provider shall arrange all the requisite infrastructure, equipment, human resource, at its costs thereof for seamless services. All hired personnel should be paid as minimum skilled labor act law and other statutory provisions.</p>
3	<p>Maintenance of equipment including replacement of equipment (whenever required) shall be sole responsibility of the Service provider.</p>

4	Service provider shall be responsible for pickup of soiled linen from the hospital, cleaning, ironing and delivering it back to the hospital every day. The service provider shall maintain a ratio of minimum <b>2.5:1</b> for linen: hospital beds and ensure daily replacement of clean linen.
5	The service provider shall be responsible for replacing linen with a new one after every sixty washes and providing receipts of purchase at the time of payment.
6	The service provider shall put a logo of Department of Director of Secondary Health, Government of Andhra Pradesh or as directed by the authorities.
7	Reporting of all the above activities should be done on dash board as prescribed by the tenderer.
8	The number of hospitals under control of DSH is 243.

## **SECTION V**

### **ELIGIBILITY CRITERIA**

1. Bidders shall be a sole Proprietor, Company, Society, or Trust. Bids may also be submitted by a Consortium comprising a maximum of three companies, provided the Lead Member holds a minimum 51% stake and bears all legal liabilities. Submissions from private individuals or informal collectives will not be accepted. The Service Provider is required to be registered as a legal entity (e.g., under the Companies Act, Societies Registration Act, Trust Act, or equivalent applicable regional/state/country law). Bidders are expressly prohibited from participating both individually and as a member of a consortium. Multiple submissions by the same bidder, regardless of format, are strictly disallowed. To confirm adherence to this condition, the bidder must submit a declaration letter.
2. The Bidder shall have minimum three years of experience in carrying out similar type of assignment / service in private or public sector. In support of this, a statement regarding assignments of similar nature successfully completed during last three years should be submitted as per proforma in **Appendix „C“**. Users' certificate regarding satisfactory completion of assignments should also be submitted. The assignment of Govt. Depts. / Semi Govt. Depts. should be specifically brought out. (The decision of the Purchaser as to whether the assignment is similar or not and whether the bidders possess adequate experience or not, shall be final and binding on the bidders.)
3. The Bidder shall carry out such services with a minimum of **1,40,000** linen per month in one or more states of India in **any Gov Organizations** in any one of the financial years i.e.2022-23,2023-24,2024-25.
4. The Bidders are not presently blacklisted by the Purchaser or by any State Govt. or its organizations by Govt. of India or its organizations.
5. The bidders shall have a minimum turnover of **Rs 15 Crores** per annum in **similar type of works** in last three financial years i.e. (2022-23,2023-24,2024-25) duly supported by audited accounts statement. In case of single bidders, the bidder must meet both the technical and financial eligibility criteria. **In case of Consortium the Partners should collectively meet both the technical and Financial Eligibility criteria.**

6. **The bidder can show the processing capacity in any state and has to establish the laundry in Andhra Pradesh with in the specified time after Selection.** Each center must have a minimum daily processing capacity of two (2) tons and be equipped with higher-pressure boilers **(Form VI Certificate for use of a boiler as per Regulation 389)**. The bidder must also demonstrate the availability of fully trained service personnel.
7. The contractor must possess a minimum of **fifteen (15) commercial vehicles**. Copies of valid vehicle registration Certificates for all such vehicles shall be submitted along with bid. In case of hired vehicles agreement should be submitted as proof.
8. The tenderer shall submit a valid **ISO 9001:2015, ISO 14001:2015, ISO 45001:2018 Certificate**.

## **SECTION VI**

### **TERMS AND CONDITIONS**

#### **TERMS AND CONDITIONS**

##### **1. Signing of Contract**

The purchaser shall issue the Notice for Award of Contract to the successful bidder within the bid validity period. And the successful bidder will be required to sign and submit the contract unconditionally within 15 days of receipt of such communication. The contract shall be valid for a period of 5 years from the date of signing of the contract.

##### **2. Modification to Contract**

The contract when executed by the parties shall constitute the entire contract between the parties in connection with the jobs / services and shall be binding upon the parties. Modification, if any, to the contract shall be in writing and with the consent of the parties.

Services shall be valid for 5 years from the date of approval by the Authority and it could be cancelled at any time after providing an opportunity of hearing by the Authority, in case the Service provider does not follow the rules, regulations and terms and condition of the contract.

##### **3. Performance Security**

a	The successful bidder shall furnish a performance security in the shape of a Demand Draft / Bank Guarantee issued by a Nationalized Bank in favour of Tender Inviting Authority for an amount of Rs. 25 Lakhs. The Bank guarantee shall be as per proforma and remain valid for a period, which is six months beyond the date of expiry of the contract. This shall be submitted within 15 days (minimum) of receiving of Notice for Award of Contract, failing which the EMD may be forfeited and the contract may be cancelled.
b	If the firm contractor violates any of the terms and conditions of contract, the Performance Security shall be liable for forfeiture, wholly or partly, as decided by the Purchaser and the contract may also be cancelled.
c	The Purchaser will release the Performance Security without any interest to the firm / contractor on successful completion of contractual obligations.

##### **4. Compliance of Minimum Wages Act and other statutory requirements**

The bidder shall comply with all the provisions of Minimum Wages Act and other applicable labour laws. The bidder shall also comply with all other statutory

provisions including but not limited to provisions regarding medical education and eligibility criteria of human resources used by the bidder for providing the services, biomedical waste management, and bio-safety, occupational and environmental safety.

Legal liability to the extent of reporting of images for each reported case extends to the service provider. However overall legal responsibility of provision of medical care lies with the Authority/ public health facility. The Service provider shall maintain confidentiality of medical records and shall make adequate arrangement for cyber security.

#### **5. Income Tax Deduction at Source**

Income tax deduction at source shall be made at the prescribed rates from the bidder's bills. The deducted amount will be reflected in the requisite Form, which will be issued at the end of the financial year.

#### **6. Periodicity of Payment**

The payment will be made on weekly basis not extending beyond 12 noon of the last bank working day of the week for all invoices raised. The purchaser shall give standing instructions to the bank for implementation of this requirement. The bidder will raise its invoice on completion of services during this period duly accompanied by evidences of services provided. The payment will be subject to TDS as per Income Tax Rules and other statutory deductions as per applicable laws. Reimbursement shall be in terms of Cost per kilogram of linen. **A 3% price escalation will be allowed every two years, based on the performance report provided by the end user.**

#### **7. Damages for Mishap/ Injury**

The purchaser shall not be responsible for damages of any kind or for any mishap/injury/accident caused to any personnel/property of the bidder while performing duty in the purchaser's/consignee's premises.

All liabilities, legal or monetary, arising in that eventuality shall be borne by firm/contractor.

#### **8. Termination of Contract:**

The purchaser/ authority may terminate the contract, if the successful tenderer withdraws its tender after its acceptance or fails to submit the required Performance Securities for the initial contract and or fails to fulfill any other contractual obligations. In that event, the purchaser will have the right to purchase the same goods/ equipment from next eligible bidder and the extra expenditure on this account shall be recoverable from the defaulter. The earnest money and the performance security deposited by the defaulter shall also be recovered to pay the

balance amount of extra expenditure incurred by the purchaser.

Service provider shall commence the proposed services within the 30 days of signing the agreement otherwise the contract could be terminated.

## **9. Penalization**

The functioning of the laundry system should be 24X7 for all 365 days a year. Service provider shall make alternative arrangements for the aforesaid services at the approved rates in case the system is out of order/ shut down for greater than 24 hours. If shut down extends beyond 15 days the contract may be cancelled. For any discontinuity of services greater than 24 hours the provider shall pay an average amount of revenue collected per day, for each day of shutdown despite providing alternate arrangement at the cost of the service provider. In no case shall authority pay any amount to the alternate provider.

Use of the allocated space by the service provider for any purpose other than the approved scheme shall not be permitted.

The Service provider shall not sell or transfer any proprietary right or entrust to any other third party for running the proposed scheme, for the duration for which the license has been issued.

## **10. General Terms & Conditions**

a	The Authority shall provide exact details of the number of beds in the hospital.
b	The Service provider should adhere to Standard Operating Procedures (SOPs) for each of the services finalized in consultation with the Authority.
c	Provision for the storage of backup linen shall be arranged by the Authority.
d	Annual review of performance and observance of terms & conditions including quality of services shall be carried out by a committee appointed by the authority.
e	All the operational cost within the declared scope of work including the cost of deployment of the personnel will be borne by the Service provider.
f	All the pre-requisites such as equipment, software, and related peripherals or any other requirement such as trained manpower shall be provided by the Service provider.
g	Performance of the agency will be decided based on percentage of marks given and is as follows: (i) If the agency is fully compliant (i.e. 96% and above), 100% payment will be made to the agency. (ii) For the remaining (partially / non-compliant agencies) monthly payments will be made based on the actual percentages. (iii) Performance shall be based on (a) Timeliness of supply and buffer stock-25%; (b) Cleanliness of bed sheets and Linen supplied -25%; (c) Replacement of worn-out Linen - 25%;

	(d) Compliance with day-wise color codes - 25%
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#### **11. Other terms & conditions to Service provider:**

1	<b>Supply of Bed Linen Material:</b> The service provider shall supply the required bed linen materials for the hospital.
2	<b>Damages and Tearing of Bed Linen:</b> Any tearing or damage to bed linen will be the responsibility of the service provider, who will replace the damaged items with new ones at no additional cost. Replacement of new material in place of damaged/tearing and loss immediately. (within 24 hrs.)
3	<b>Stock of Bed Linen:</b> A one-week stock of bed linen, based on bed strength, will be provided to hospital authorities at the Community Health Center (CHC) and Civil Dispensaries (CD) level.
4	<b>Collection of Soiled Linen</b> <ul style="list-style-type: none"><li>• From District Hospitals: Soiled linen will be collected daily.</li><li>• From Area Hospitals: Soiled linen will be collected twice or thrice a week.</li><li>• From CHCs and CD: Soiled linen will be collected once a week.(Two weeks linen material will be provided by vendor, one set will be issued to wards and another will be kept in stores)</li></ul>
5	<b>Transportation of Soiled Linen</b> <p>The service provider will be responsible for providing vehicles for the transportation of soiled linen, including the maintenance and upkeep of the vehicles. The vehicle has been fitted with two compartments, one for soiled and another one for cleaned linen. Sanitation of the compartments in the vehicle shall also be conducted regularly.</p>
6	<b>Utilization Certificate</b> <p>A utilization certificate (monthly), certifying the proper use and transportation of bed linen, will be signed by the Head Nurse, Nursing Superintendent, Senior Staff Nurse, and the RMO/ MS of hospital, as a mandatory requirement.</p>

#### **12. Arbitration**

A	If dispute or difference of any kind shall arise between the purchaser and the firm/ contractor in connection with or relating to the contract, the parties shall make every effort to resolve the same amicably by mutual consultations.
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B	If the parties fail to resolve their dispute or difference by such mutual consultations within thirty days of commencement of the contract, then either the purchaser or the firm/contractor may give notice to the other party of its intention to commence arbitration, as hereinafter provided. The applicable arbitration procedure will be as per the Arbitration and Conciliation Act, 1996 of India. In that event, the dispute or difference shall be referred to the sole arbitration of an officer to be appointed by the Managing Director, APMSIDC as the arbitrator. If the arbitrator to whom the matter is initially referred is transferred or vacates his office or is unable to act for any reason, he / she shall be replaced by another person appointed by Managing Director, APMSIDC to act as Arbitrator. Such person shall be entitled to proceed with the matter from the stage at which it was left by his predecessor. The award of the provision that the Arbitrator shall give reasoned award in case the amount of claim in reference exceeds Rupees One Lakh (Rs.1,00,000/-)
C	Work under the contract shall, notwithstanding the existence of any such dispute or difference, continue during arbitration proceedings and no payment due or payable by the Purchaser or the firm / contractor shall be withheld on account of such proceedings unless such payments are the direct subject of the arbitration.
D	Reference to arbitration shall be a condition precedent to any other action at law.
E	Venue of Arbitration: The venue of arbitration shall be the place from where the contract has been issued.

### **13. Terms & conditions from Hospital authorities:**

1	In-Charge for Bed Linen Logistics: The Nursing Superintendent, Head Nurse or Senior Staff Nurse will be designated as the responsible authority for the management and logistics of bed linen.
2	Inventory Management: The Nursing Superintendent, Head Nurse or Senior Staff Nurse will maintain the inventory registers for bed linen, ensuring proper tracking and documentation in the hospital.
3	Responsibility for Losses: The in-charge for bed linen logistics members will be held accountable for any loss or misplacement of bed linen.
4	Segregation and Collection of Soiled Linen: The in-charge for bed linen logistics members will be responsible for the segregation and collection of soiled linen, which should be transported to the designated linen storage area or bed linen room within the hospital.

**14. Applicable Law and Jurisdiction of Court:**

The contract shall be governed by and interpreted in accordance with the laws of India for the time being in force. The Court located at the place of issue of contract shall have jurisdiction to decide any dispute arising out of in respect of the contract. It is specifically agreed that no other Court shall have jurisdiction in the matter.

List of DSH Hospitals				
S. No.	Name of the District	Name of the Hospital		Bed strength
1	SRIKAKULAM	A.H.	PALAKONDA	100
2		C.H.C.	PATHAPATNAM (T)	50
3		A.H.	NARASANNAPET	100
4		D.H.	TEKKALI	200
5		C.H.C.	PALASA	50
6		C.H.C.	ITCHAPURAM	30
7		C.H.C.	BARUVA	30
8		C.H.C.	SOMPETA	30
9		C.H.C.	KOTA BOMMALI	30
10		C.H.C.	RANASTHALAM	30
11		A.H.	RAJAM	100
12		C.H.C.	BUDITHI	30
13		C.H.C.	PONDURU	30
14		C.H.C.	AMUDALAVALASA	30
15		C.H.C.	KOTTURU	30
16		A.H.	SEETHAMPETA	100
17		C.H.C.	KAVITI	30
18		C.H.C.	HARIPURAM	30
19	VIZIANAGARAM	D.H.	PARVATIPURAM (T)	150
20		A.H.	S.KOTA	100
21		A.H.	GAJAPATINAGARAM	100
22		C.H.C.	BADANGI	50
23		C.H.C.	BHOGAPURAM	30
24		C.H.C.	NELIMARLA	30
25		A.H.	CHEEPURUPALLI	100
26		C.H.C.	BOBBILLI	50
27		A.H.	SALURU	100
28		C.H.C.	KURUPAM	50
29		C.H.C.	BHADRAGIRI	50
30		C.H.C.	CHINAMERANGI	30
31	VISAKAPATNAM	A.H.	NARSIPATNAM	150
32		D.H.	ANAKAPALLI	200
33		A.H.	ARAKU (T)	150
34		A.H.	AGANAMPUDI	100
35		C.H.C.	KOTAPADU	50
36		C.H.C.	KOTAURATLA	50
37		C.H.C.	NAKKAPALLI	50
38		C.H.C.	BHEEMUNIPATNAM	30

39		C.H.C.	CHODAVARAM	30
40		C.H.C.	V.MADUGULA	30
41		C.H.C.	YALAMANCHILI	50
42		A.H.	CHINTAPALLI	100
43		C.H.C.	GOPALAPATNAM	30
44		C.H.C.	MUNCHINGI PATTU	30
45		C.H.C.	PENDURTHI	30
46	EAST GODAVARI	A.H.	AMALAPURAM	100
47		C.H.C.	RAZOLE	50
48		A.H.	RAMCHANDRAPURAM	100
49		C.H.C.	KOTHAPET	50
50		C.H.C.	PRATHIPADU	50
51		A.H.	R.CHODAVARAM (T)	100
52		C.H.C.	Y.RAMAVARAM	30
53		C.H.C.	PEDDAPURAM	50
54		A.H.	TUNI	100
55		A.H.	ANAPARTHY	100
56		C.H.C.	THALLAREVU	30
57		C.H.C.	PITHAPURAM	100
58		C.H.C.	PEDAPUDI	30
59		C.H.C.	SAMALKOT	30
60		C.H.C.	JAGGAMPETA	30
61		C.H.C.	YELESWARAM	50
62		C.H.C.	ROWTHULAPUDI	30
63		C.H.C.	GOKAVARAM	30
64		C.H.C.	KADIYAM	30
65		C.H.C.	MANDAPETA	30
66		C.H.C.	ALAMURU	30
67		C.H.C.	KAPILESWARAPURAM	30
68		C.H.C.	T.KOTHAPALLI	30
69		C.H.C.	MUMMIDIVARAM	30
70		C.H.C.	ALLAVARAM	30
71		C.H.C.	P.GANNAVARAM	50
72		C.H.C.	ADDATEEGALA	30
73		C.H.C.	KUNAVARAM	30
74		C.H.C.	CHINTOOR	50
75	WEST GODAVARI	C.H.C.	KOVVUR	50
76		D.H.	TANUKU	150
77		A.H.	NARSAPUR	100
78		A.H.	PALACOLE	100
79		A.H.	TADEPALLIGUDEM	100
80		A.H.	CHINTALAPUDI	100
81		A.H.	BHIMAVARAM	100
82		A.H.	JAGAREDDYGUDEM	100
83		C.H.C.	BHIMADOLE	30
84		C.H.C.	DENDULURU	30

85		C.H.C.	GOPALAPURAM	30
86		C.H.C.	NIDADAVOLU	30
87		C.H.C.	PENUGONDA	30
88		C.H.C.	ACHANTA	30
89		C.H.C.	AKIVEEDU	30
90		C.H.C.	POLAVARAM	30
91		C.H.C.	BUTTAIGUDEM	30
92	KRISHNA	C.H.C.	AVANIGADDA	50
93		A.H.	NANDIGAMA	100
94		A.H.	NUZIVEEDU	100
95		C.H.C.	THIRUVURU	50
96		A.H.	GUDIVADA	100
97		C.H.C.	MYLAVARAM	50
98		C.H.C.	VUYUURU	30
99		C.H.C.	GUDURU	30
100		C.H.C.	CHALLAPALLI	30
101		C.H.C.	KAIKALURU	50
102		C.H.C.	GANNAVRAM	30
103		C.H.C.	VISANNAPETA	30
104		C.H.C.	KANKIPADU	30
105		C.H.C.	JAGGAIAHPETA	50
106		C.H.C.	SHAIK RAJA	30
107		C.H.C.	PAMARRU	30
108		C.D.	APVVP Head Office Gollapudi	0
109	GUNTUR	D.H.	TENALI	300
110		C.H.C.	REPALLE	30
111		A.H.	BAPATLA	100
112		A.H.	NARASARAOPET	200
113		C.H.C.	MAACHERLA	50
114		A.H.	SATTENAPALLI	100
115		A.H.	CHILAKALURIPET	100
116		C.H.C.	AMARAVATHI	30
117		C.H.C.	VIJAYAPURI SOUTH	30
118		C.H.C.	PEDAKURAPADU	30
119		C.H.C.	PRATHIPADU	30
120		C.H.C.	GURAZALA	30
121		C.H.C.	IPURU	30
122		C.H.C.	VINUKONDA	30
123		C.H.C.	KOLLIPARA	30
124		C.H.C.	NIZAMPATNAM	30
125		C.H.C.	NAGARAM	30
126		C.H.C.	P.V.PALEM	30
127		C.H.C.	PONNURU	30
128		C.H.C.	VEMURU	30
129		C.D.	AP Secretariat Velagapudi	0

130		A.H.	MANGALAGIRI	100
131	PRAKASAM	C.H.C.	KANIGIRI	50
132		A.H.	CHIRALA	100
133		A.H.	GIDDALURU	100
134		M.CH.	ONGOLE	50
135		C.H.C.	CUMBUM	50
136		A.H.	KANDUKUR	100
137		C.H.C.	CHIMAKURTHY	50
138		C.H.C.	PARCHURU	30
139		C.H.C.	DORNALA	50
140		A.H.	YERRAGONDAPALEM	100
141		C.H.C.	ADDANKI	30
142		C.H.C.	DARSI	50
143		C.H.C.	MARTURU	30
144		C.H.C.	ULAVAPADU	30
145		C.H.C.	KONDEPI	30
146		C.H.C.	PAMUR	30
147		C.H.C.	PODILI	30
148	NELLORE	A.H.	GUDUR	100
149		A.H.	KAVALI	100
150		D.H.	ATMAKUR	150
151		C.H.C.	UDAYAGIRI	50
152		C.H.C.	VINJAMURU	30
153		C.H.C.	KOVURU	30
154		C.H.C.	BUCHIREDDYPALEM	30
155		C.H.C.	INDUKURUPETA	30
156		C.H.C.	VENKATACHALAM	30
157		C.H.C.	PODALAKURU	30
158		C.H.C.	RAPUR	50
159		C.H.C.	KOTA	30
160		C.H.C.	VAKADU	30
161		C.H.C.	NAIDUPETA	30
162		C.H.C.	SULLURPETA	30
163		C.H.C.	VENKATAGIRI	30
164		C.H.C.	ALLUR	50
165	CHITTOOR	D.H.	CHITTOOR	400
166		A.H.	KUPPAM	100
167		A.H.	PUNGANUR	100
168		A.H.	SRIKALAHASTI	100
169		C.H.C.	VAYALPADU	50
170		C.H.C.	SATYAVEEDU	50
171		A.H.	PILER	100
172		C.H.C.	PUTTUR	30
173		C.H.C.	CHANDRAGIRI	50
174		C.H.C.	CHINNAGOTTIGALU	30
175		A.H.	PALAMANER	100

176		C.H.C.	SODUM	50
177		C.H.C.	KALIKIRI	30
178		A.H.	NAGARI	100
179		C.H.C.	V.KOTA	30
180		C.H.C.	THAMABALLAPALLI	30
181		C.H.C.	P.KOTHAKOTA	30
182		C.H.C.	BANGARUPALEM	30
183		C.H.C.	NARAVARIPALLI	30
184		C.H.C.	MAHAL	50
185		C.H.C.	B. KOTHAKOTA	30
186		C.H.C.	KARVETINAGAR	50
187		C.H.C.	PENUMURU	50
188	KADAPA	A.H.	RAYACHOTI	100
189		D.H.	PRODDUTUR	350
190		A.H.	RAJAMPET	100
191		C.H.C.	LAKKIREDDYPALLY	30
192		A.H.	JAMMALAMADUGU	100
193		C.H.C.	KAMALAPURAM	30
194		C.H.C.	CHENNUR	30
195		C.H.C.	RLY.KODUR	30
196		C.H.C.	SIDHOUT	30
197		C.H.C.	BADVEL	50
198		C.H.C.	PORUMAMILLA	50
199		C.H.C.	MYDUKUR	30
200		C.H.C.	VEMPALLI	50
201	ANANTHAPUR	C.D.HOSP.	ANANTAPUR	60
202		A.H.	RAYADURG	100
203		C.H.C.	GOOTY	50
204		A.H.	KADIRI	100
205		C.H.C.	PENUKONDA	50
206		D.H.	HINDUPUR	200
207		A.H.	DHARMAVARAM	100
208		A.H.	TADIPATRI	100
209		A.H.	GUNTAKAL	100
210		C.H.C.	URAVAKONDA	50
211		A.H.	MADAKASIRA	100
212		C.H.C.	CHENNAKOTAPALLI	30
213		C.H.C.	SINGANNAMALA	30
214		C.H.C.	NALLAMANDA	30
215		C.H.C.	PAMIDI	30
216		C.H.C.	KONAKANDLA	30
217		C.H.C.	KALYANDURG	50
218		C.H.C.	KANEKAL	30
219		C.H.C.	TANAKAL	30
220		C.H.C.	KOTHACHERUVU	30
221		C.H.C.	GORANTLA	30



222		C.H.C.	ROLLA	30
223	KURNOOL	A.H.	BANAGANAPALLI	100
224		M.CH.	ADONI	50
225		A.H.	YEMMIGANOOR	100
226		C.H.C.	ALUR	30
227		C.H.C.	PATHIKONDA	30
228		C.H.C.	OWK	30
229		C.H.C.	KOILKUNTALA	30
230		C.H.C.	ALLAGADDA	50
231		C.H.C.	ATMAKUR	30
232		C.H.C.	SUNNIPENTA	30
233		C.H.C.	KODUMUR	30
234		A.H.	DHONE	100
235		C.H.C.	NANDIKOTKUR	30
236		C.H.C.	YALLUR	30
237		C.H.C.	PANYAM	30
238		C.H.C.	ORVAKAL	30
239		C.H.C.	VELDURTHI	30
240		C.H.C.	MIDTHUR	30
241		C.H.C.	VELUGODU	30
242		C.H.C.	BETHAMCHERLA	30
243		C.D.	B.Camp Kurnool	0
			<b>GRAND TOTAL</b>	<b>14160</b>

**Note: Civil Dispensaries (3 Nos) have only emergency beds**

**(ON CHARTED ACCOUNT LETTER HEAD)****B3- FINANCIAL CAPACITY OF THE BIDDER**

A. Details of Annual Turnover for Preceding 3 Years in **Linen and laundry (or) similar type of services.**

	<b>Year 1 (2022-23)</b>	<b>Year 2 (2023-24)</b>	<b>Year 3 (2024-25)</b>	<b>Average Annual Turnover</b>
Turn Over (In Rs. Crores)				

**B. Details of Net Worth**

	Year1 (Last Financial Year i.e. as on 31 <sup>st</sup> March 2025)
Paid up Capital (Rs. Cr)	
(Add) Free Reserves (Rs. Cr)	
Total Net Worth (Rs. Cr)	
<div style="text-align: right;"> <hr style="width: 40%; margin-left: auto;"/>           (Signature of Bid Signatory)            Seal of the Firm         </div>	

**Certificate from the Statutory Auditor**

This is to certify that .....(name of the Bidder) has an average annual turnover (in the last three financial years) and Net Worth (in the last financial years) as shown above in **Linen and laundry (or) similar type of services**.

Name of Authorized Signatory:

Designation:

Name of firm:

(Signature of the Authorized Signatory)

**UDIN No:**

Seal of the Firm

**ASSIGNMENT OF SIMILAR NATURE SUCCESSFULLY COMPLETED  
DURING LAST THREE YEARS (22-23,23-24 and 2024-25)**

1. Attach users certificates (in original) regarding satisfactory completion of assignments.

Note: Attach extra sheet for above Performa if required.

Signature.....

Name .....

Sl. No	Assignment contract No. & date	Description of work/ services provided	Contract price of assignment	Date of commencement	Date of completion	Was assignment satisfactorily completed	Address of organization with Phone No. where assignment done
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

## PARTICULARS OF THE BIDDER'S COMPANY

(To be submitted by all tenderers / bidders)

1. Name :
2. Registered Address
3. Phone/Fax/Mail id
4. Type of Organization  
: Sole. Prop./Company/Consortium/Trust/ Not for Profit Organization
5. Address of Service centres in the region:  
  
(a) Total No. of services personnel at the existing centres:  
  
(b) Total No. of locations where organization currently has centres:
6. Number of service personnel:

Name	Qualification	Experience (Similar Service)

(use extra sheet if necessary)

7. Whether the bidder has **NABL/NABH/ISO** or any other accreditation? (If yes/whether documents attached with techno commercial bid).
8. Registration. Nos.
- (a) EPF
  - (b) ESI
  - (c) Sales Tax
  - (d) GST
  - (e) Service Tax
  - (f) PAN No.
  - (g) Audited Accounts Statement for past three financial years
  - (h) Copy of Income Tax Return for past three financial years
  - (i) Experience certificate of Bidder regarding existing Linen and Laundry services
9. Brief write-up about the firm / company. (use extra sheet if necessary)

Date:

Signature of Bidders

Name

Place:

Office Seal

**Forwarding Letter for Technical Bid**

(To be submitted by all tenderers / bidders in their letterhead)

Date: .....

To  
The Managing Director,  
APMSIDC, 2<sup>nd</sup> floor IT Park  
Mangalagiri, Guntur District  
Andhra Pradesh.

Sub: Tender for supply of services under Tender No....

Sir,

We are submitting, herewith our tender for providing Linen and Laundry services for .....

We are enclosing Receipt No..... or Bank Draft/Bankers Cheque No....., Dated.....(amount.....) towards tender cost/fee (if documents have been downloaded from website) and Bank Draft / Bankers Cheque No..... Dated..... (Amount.....) towards Earnest Money Deposit (EMD), drawn on..... Bank in favour of Managing Director, APMSIDC.

We agree to accept all the terms and condition stipulated in your tender enquiry. We also agree to submit Performance Security as per Clause No. 3 of Section VI of Tender Enquiry document.

We agree to keep our office valid for the period for the period stipulated in your tender enquiry.

Enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

Signature of the  
Tenderer.....  
Seal of the  
Tenderer.....

## FINANCIAL BID

1. Name of the Tenderer: .....
2. Prices Quoted Cost per Kilograms: Rs:

Information Technology Electro. (P) | <https://tender.apaprocurment.gov.in/ViewItemFormDX.html#>

Current Tender Details		Bidding Details	
Tender ID: 1234	Tender Category: PRODUCTS	BID Number / Tender Notice Number: 2.1/4742DC/2015-17, Dated: 07/05/2015	Tender Evaluation Type: New Item
Tender Type: OPEN	Tender Opening Date: 17/05/2015 05:15 PM	Estimated Contract Value: 0	Bid Submission Closing Date: 01/06/2015 05:15 PM

Schedule Details	
Schedule Name: Miscellaneous	Schedule Description: Different items

Item Details	
Item Code: Surg201	Item Name: GRAM STAINING KIT
Item Description: As per tender document	Item Specification: As per tender document

Add / Edit Cost Component Details			
ID	Component Name	Type	Percentage / Amount
B001	CST	--SELECT--	--SELECT--
B002	Customs Duty	--SELECT--	--SELECT--
B003	Discount	--SELECT--	--SELECT--
B004	Entry Tax	--SELECT--	--SELECT--
B005	Browse Duty Including Cess	--SELECT--	--SELECT--
B006	Freight Charges	--SELECT--	--SELECT--
B007	Insurance Charges	--SELECT--	--SELECT--
B008	Other Charges, if any	--SELECT--	--SELECT--
B009	Packaging & Forwarding Charges	--SELECT--	--SELECT--
B010	VAT	--SELECT--	--SELECT--

Remarks: .....

Total Qty Quantity	Offered Quantity (A)	Brand/Make/Model	Basic price Unit (INR) (B)	Basic price Unit (in Words)	Total Cost Component Unit (INR) (C)	Landed Price Per Unit (B+C)



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**PROFORMA FOR BANK GUARANTEE**

To  
The Managing Director,  
APMSIDC, 2<sup>nd</sup> floor IT Park  
Mangalagiri, Guntur District  
Andhra Pradesh.

WHEREAS.....(Name and address of the Service Provider) (Hereinafter called “ the Service provider” has undertaken, in pursuance of contract No..... dated ..... (Herein after “the contract”) to provided Linen and Laundry services.

AND WHEREAS it has been stipulated by you in the said contract that the service provider shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give such a bank guarantee on behalf of the service provider;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the service provider, up to a total of.....(Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the service provider to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as a foreside, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the service provider before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the service provider shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid up to 15 (fifteen) months from the date of signing of contract i.e. up to.....(indicate date)

.....

(Signature with date of the authorized officer of the Bank)

.....

Name and designation of the officer

.....

Seal, name & address of the Bank and address of the Branch

**DECLARATION BY BIDDER**

I / We ..... agree that we shall keep our price valid for a period of one year from the date of approval. I / We will abide by all the terms & conditions set forth in the tender documents No. .... /

I / We do hereby declare I / We have not been de- recognized / black listed by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions.

Signature of the bidder:

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public in Rs.100.00 stamp paper.

## CONTRACT FORMAT

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Affidavit before Executive Magistrate / Notary Public in Rs.100.00 stamp paper.

### CONTRACT FORM FOR PROVIDING Linen and Laundry Services

.....

.....

**Directorate of Secondary Health (Formerly APVVP), AP,  
Lakshmi Elite Building, H.NO. 77-2/G, Prathur Road  
Tadepalli -522501, Guntur district,  
Andhra Pradesh.**

**CM Contract No.**\_\_\_\_\_ **dated**\_\_\_\_\_

**This is in continuation to this office's Notification for Award of contract No  
..... Dated.**

Name & address of the Service Provider:

.....

**Reference:** (i) Tender Enquiry Document No ..... Dated .....and  
subsequent Amendment No ....., dated ..... (if any), issued by the Tender  
Inviting Authority (ii) Service provider's Tender No ..... Dated .....and  
subsequent communication(s) No .....

Dated ..... (If any), exchanged between the supplier and the purchaser in  
connection with this tender.

THIS AGREEMENT made the ..... Day of ..... 2025 between (name of  
tender inviting authority) (hereinafter called the **Procurer**) of one part and .....  
(Name of service provider) (Hereinafter called the **Service Provider**) of the other  
part:

WHEREAS the Procurer is desirous that certain services should be provided by the  
Service Provider, viz, (brief description of services) and the Procurer has accepted a  
tender submitted by the Service Provider for the Services for the sum of .....  
(Contract price in words and figures) (Hereinafter called the Contract Price).

**NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:**

1. The following documents shall be deemed to form part of and be read and constructed as integral part of this Agreement, viz.:
  - (i) Terms and Conditions;
  - (ii) Location and Description of Equipment;
  - (iii) Job Description
  - (iv) Purchaser's Notification of Award.
2. In consideration of the payments to be made by the Procurer the Service Provider hereby covenants to provide the Comprehensive Maintenance Services for the specified equipments in conformity in all respects with the provisions of the contract.
3. The Procurer hereby covenants to pay the Service Provider in consideration of the services, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed in the Contract.
4. The bank guarantee valid till \_\_\_\_\_ [(fill the date)] for an amount of Rs. \_\_\_\_\_ [(fill amount)] equivalent to 10% (minimum) of the cost of the contract value] shall be furnished in the prescribed format given in the TE document, within a period of 15 (fifteen) days of issue of Notice for Award of Contract failing which the EMD shall be forfeited.
5. Payment terms: The payment will be made against the bills raised to the Procurer by the Provider on weekly basis after satisfactory completion of said period, duly certified by the designated official. The payment will be made in Indian Rupees.
6. Paying authority: \_\_\_\_\_ (name of the Procurer i.e. Office, Authority)

\_\_\_\_\_  
**(Signature, name and address of authorized official)**

**For and on behalf of** \_\_\_\_\_

Received and accepted this contract  
(Signature, name and address of the supplier's executive duly authorized to  
sign on behalf of the Provider)

For and on behalf of \_\_\_\_\_  
(Name and address of the Provider)

(Seal of the provider)

Date: \_\_\_\_\_

Place: \_\_\_\_\_